

# CNA Testing Information and Instructions

After you complete all aspects of your CNA class you can register for your state exams using the steps below

## [Credentia - Washington CNA State Testing Home Page](#)

Click this link to navigate to the Credentia Home Page for Washington CNA test takers

## How to Register for your CNA Exams:

### Step 1

#### [Create an account with Credentia](#)

You will need to click the link above and make a user account with Credentia. They will ask you to enter your name, address, phone #, birth date, \*Social Security Number, email address, etc. Once you submit your information they will send you an email to activate your account.

*\*If you do not have a Social Security number then you will need to request a candidate ID number from DSHS before you can create your account. Please send your email request to:*

[obraregistry@DSHS.wa.gov](mailto:obraregistry@DSHS.wa.gov)

*In your request please let them know that you recently completed a NAC/CNA training program. Tell them that you don't have a SSN and request a candidate ID number so you can test.*

*You will need to include some basic info about yourself. Please include:*

**First Name, Middle Name, Last Name, Birth Date, Phone Number, Address (Including ZIP Code)**

*They should contact you within a day or two with a candidate ID number. You can then use that number to set up your account and proceed to testing.*

### Step 2

#### [Submit a Testing Application Form](#)

[Log into your Credentia account](#) and click on the link that says: "Start New Application"

On the application form you will need to select your eligibility route. Most of our students will select either E1 "New Nursing Assistant"

or

E6 "Alternative Bridge Nursing Assistant".

If you completed one of our full CNA Day or Evening programs, then please select E1 "New Nursing Assistant". If you are a Home Care Aide and completed the 24 hour HCA to CNA Bridge program then please select the E6 "Alternative Bridge" option.

#### **IMPORTANT!! Please read carefully and select the correct option for the class you attended.**

Once you verify the information above you will need to enter your graduation details. You will be asked to select your school from a list of options. Please make your selection based on the ProCare class you attended.

- If you were in the Full CNA (Day or Evening) class in Olympia choose: ProCare 51693
- If you were in the Full CNA (Day or Evening) class in Lakewood/Tacoma choose: ProCare 51703
- If you were in the HCA to CNA Bridge Program in Lakewood/Tacoma choose: ProCare 51722
- If you were in the HCA to CNA Bridge Program in Olympia choose: ProCare 51698

You will also need to enter your graduation date. This is the date listed on your official ProCare certificate. If you have not yet picked up your certificate then please email [erik@procareacademy.org](mailto:erik@procareacademy.org) to arrange a time to pick it up.

You will receive an email from Credentia when you are approved. This will allow you to proceed to scheduling your skills exam.

### **Step 3**

#### **Register for a Skills Exam**

As of October 1<sup>st</sup> students must now take the skills exam before the written exam.

Most ProCare students will test at either the Olympia or Lakewood ProCare locations. To schedule the exam you will need to have a Credentia Candidate ID. You will receive this ID when you create your Credentia account. This number should be located at the top of your screen once you log into your Credentia account. It should be a 7 digit number.

To register for a skill exam please email [erik@procareacademy.org](mailto:erik@procareacademy.org)

In the Subject please put "Skills Exam Registration" and include your 7 digit Credentia Candidate ID. This will help speed up the process. I will then reach back out to you with the available upcoming test dates. There will be a \$100 charge to sign up for the skills exam. Once you pick your test date and pay for the exam I will send you a confirmation email. I will provide more test details at that time but please feel free to contact me with any questions.

### **Step 4**

#### **Register for a Written Exam**

Once you pass the skills exam you will now be able to schedule your Written Exams.

You will need to log back into your Credentia account and register for the written exam online. All Written exams will be done online going forward.

Once you log into your Credentia account you will need to click on the register for an exam link.

You should see 3 options for the written exam. Here are the 3 exams you should see:

- Written Exam
- Oral English Exam
- Oral Spanish Exam

You will only select one of these options. Please pick the option that works best for you. Oral exams will be read through headphones in English or Spanish (you will need to provide the headphones). The basic Written Exam option will be a standard multiple choice exam similar to the ones you did at ProCare.

[Click this link for more information about testing online.](#)

Additional Online Exam Info & Links

- [Online Exam Onboarding Process](#)
- [Online Testing Policies/Procedures](#)
- [Online testing Prep/Requirements/Technical Issues](#)

## **Study Resources:**

[Skills Videos](#)

[Practice Written Exam](#)

Feel free to email me with any questions as well.

Erik Ferguson

ProCare Academy

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